To Date: XX XXXXX 20XX

The Assistant Commissioner- Goods and Services Tax

Division – ………………..

Address of Such office

Subject :- Request to accept ‘Letter of Undertaking’ of firm “ABCD Limited” (**GSTN:)**

Sir,

I, Mr XYZ, Prop./Partner/Director of “Abc Limted” kindly request you to please accept ‘Letter of Undertaking’ of “ABC Limite” as our company satisfies all eligibility criteria for this. Documents attached herewith for your perusal are:

1. GST Registration Certificate
2. GST FORM RFD-11- in duplicate
3. Annexure- Letter of Undertaking (LUT)- in duplicate
4. ID proof of witnesses signing on LUT
5. Self-Declaration
6. ID Proof of Partners (PAN and ID)
7. Xxx
8. Xxxx
9. xxxx

Thank You

Kind Regards

Name and sign